

Sigma Theta Tau  
Pi Mu Chapter at Large Annual Retreat  
June 19, 2007  
Judy Matthews Home

**Attendance:** Judy Matthews, Donna Trimm, Claudia O'Neil, Laura Yoder, Karen Jagiello, Linda Hulton, Kathy Floyd

**Meeting called to order at 1005AM by Judy Matthews.**

Welcome by Judy Matthews. Minutes from May 15, 2007 were reviewed and accepted.

**Old Business**

Committee Officer Annual Reports: Written annual reports are to be submitted via e-mail to Judy Matthews and then will be submitted for the archives. The secretary report is the minutes already documented. Linda Hulton was asked to write a page or two for the Leadership succession report and will also report on the Awards committee. Claudia O'Neil stated there were no governance changes. These reports are due August 1, 2007.

Current Board Positions:

Even Years		Odd Years	
Position	Name	Position	Name
President	Judy Matthews (05-08) 1 extra year term	VP/JMU	Kathy Floyd (07-09)
President Elect	Linda Hulton (07-08) (as President-08-10)	VP/JMU Mentor	Nena Patterson (1-year term-07-08)
VP/Community	Lisa Fracher (06-08)	VP/EMU	Ann Hershberger (06-07)
Faculty Counselor/EMU	Laura Yoder (06-08)	VP/EMU	(07-09)
Faculty Counselor/JMU Mentor	Claudia O'Neil (07-08)	Faculty Counselor/JMU	Karen Jagiello (07-09)
Secretary	Donna Trimm (06-08)	Leadership Succession	Jeanne Pitsenberger (07-09)
Treasure	Sandy Kreider (06-08)		

A review of the board positions was discussed to insure office terms are staggered as well as mentors were in place to assist new leadership in the various positions. Clarification needed to be made with Ann Hershberger, whether she was continuing in her position or would mentor another individual for that role. It was suggested Karen Madison from EMU might be a transition person as Program Chair to take Ann's place.

**New Business**

Goals for 2006-2007: Past year's goals were discussed. More member involvement was not successful, except for input on awards due to the web survey. The Mentorship program was not successful. The web site was updated and the new leadership roles will be added.

2007-2008 Goals: Judy addressed the need for more student involvement. Six new student positions were discussed and approved by the board. Student positions include one associate level student representative (junior level) from JMU and EMU, one student representative (senior level) from JMU and EMU, one graduate student representative from JMU and one adult degree student representative from EMU. These students may self-nominate during the first week of the school year and then the faculty counselor of that school will select and present the student's names at the September board meeting. A reminder was given that we must maintain integrity with money to assist only Pi Mu Students.

Timing of the presentation of the cords was discussed and decided to give them at the induction ceremony. The students could then wear the cords at pinning and graduation.

It was approved that requiring the inductee to attend the induction ceremony was not necessary. It was suggested that if the students are participating within the organization, they will probably attend.

Due to the JMU and EMU's added student enrollment each semester, the need for a spring induction ceremony was addressed. If there are 15 or less total students there will be no spring induction. However, it was estimated that one third or the top 35% of the class can be inducted, which means between the two schools there may be about 30 students eligible for induction this coming spring, 2008. A date before spring break for the ceremony was decided as February 21, a Thursday evening. The Induction Task Force will decide the planning.

2007-2008 Budget: The budget was already approved at the last meeting. The need to increase money for attendees to the STTI convention was addressed again. A motion was made and approved to spend up to \$5,000 for the convention. The board will decide who attends, utilizing early registration for cost and limiting to only board members. The president and president elect will attend. Any other board members wanting to attend should make their wishes known.

Task Force: It was suggested setting up task force committees that focus on one event each year, which might make the work easier for members only needing to commit to planning one event each year, becoming knowledgeable in what is needed for the event, and allowing more member involvement without burdening the few who assist with the planning. A list of the task force committees will be sent to the members to encourage signing-up to participate. VNA involvement with the task force committees is necessary.

The Program Committee chaired by the VPs would have three task force committees: Induction Ceremonies Task Force, Recruitment Day Task Force, and Professional Development Day Task Force. Need speaker suggestions for the Professional Development Day.

Denise Gochenour has stated she will continue working on the Recruitment Fair.

Calendar for 2007-08: The dates were assigned for the Pi Mu at Large meetings and events based on the previous year's activities and EMU/JMU's school calendars. It was suggested that all meetings would be called chapter meetings instead of board meetings to encourage membership attendance, since all meetings are open to members and not just the board members. The difference is that only board members can vote on issues during these meetings. The meeting sites will rotate through EMU and JMU locations. Holding meetings at AMC did not encourage member participation from that area. Linda Hulton questioned whether we needed as many meetings per year. It was decided to keep the same frequency for one more year. The meetings will be held every other odd month, on a Thursday evening, and may be canceled if there is no agenda. See attached calendar.

Newsletter: Discussion followed regarding the newsletter. The template is from STTI and specific to Pi Mu at Large Chapter and posted to the web page. It was decided to do a newsletter twice a year, after fall induction by Thanksgiving and after spring induction in May. Judy will put information in the newsletter, but will need information. All board members have a responsibility to send in information to her. It was suggested to do a board member profile especially on new leaders. It was suggested that a student could be the editor. Judy reminded the board that the newsletter could not only be sent electronically through STTI, but by mail since AMC has paid for pass mailings.

**Next Chapter Meeting:** The next Board Meeting will be held on September 13, 2006. Location not decided at this time.

This meeting was adjourned at 1335.

Submitted by Donna Trimm, Secretary, Pi Mu at Large Chapter

**Pi Mu At-Large chapter Sigma theta Tau International  
2007-2008 Calendar of Events**

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<b>DATE</b>	<b>START TIME</b>	<b>END TIME</b>	<b>MEETING/ACTIVITY DESCRIPTION</b>	<b>LOCATION</b>
June 19 Tuesday	9:30 AM	3 PM	Board Retreat	Matthews' House
Sept. 13 Thursday	6:30 PM	7:30 PM	Pi Mu Chapter Meeting	
Sept	Registration 5:30 PM	8 PM	Legislative dinner/Panel <i>Joint Venture with VNA</i>	
Oct. 10 Wednesday	10 AM	2 PM	Recruitment Fair (combined with health sciences)	JMU
Oct. 25 Thursday	6 PM	8:30 PM	Fall Induction Program	EMU
Nov. 2-7	STTI Biennial Convention		<i>Vision to Action: Global Health Through Collaboration</i>	Baltimore, MD
Nov. 15 Thursday	6:30 PM	7:30 PM	Pi Mu Chapter Meeting	
Jan. 10 Thursday	6:30 PM	7:30 PM	Pi Mu Chapter Meeting	
Feb. 21 Thursday	6 PM	8:30 PM	Spring Induction Program	EMU
March 13 Thursday	6:30 PM	7:30 PM	Pi Mu Chapter Meeting	
April 17 Thursday	8 AM	4 PM	Professional Development	JMU Festival Center
May 15 Thursday	6:30 PM	7:30 PM	Pi Mu Chapter Meeting <i>2008-2009 Officer Election</i>	
June or July	TBA	TBA	Board Retreat	TBA

Members are welcome to attend any/or all Pi Mu Chapter Meetings.

Approved 6/19/07