

Sigma Theta Tau
Pi Mu Chapter at Large Chapter Meeting
May 15, 2008
Blue Ridge Hall, Room 325

Attendance: Donna Trimm, Nena Patterson, Claudia O’Neil, Sandy Kreider, Linda Hulton, Kathy Floyd, Cindy Rubenstein, Carroll Ward, Arlene Weins, Erika Sawin, Cheryl Mullins, Ann McNallen.

Meeting called to order at 6:30PM by Linda Hulton.

Welcome by Linda Hulton. Minutes from March 13, 2008 were reviewed and accepted.

Announcements: Card signed for Judy Matthews with a gift will be given from the chapter. Linda Hulton is on a list serve for STTI and presented the web cast that members may sign up for three different dates (May 15, May 19 at noon, May 20 at 3PM). She encouraged new chapter officers to learn more about STTI through this web cast. Linda also mentioned there is a new bylaws template on STTI’s web site.

Old Business:

Treasurer’s Report

Sandy Kreider reported on total income as \$19,345.40, expenditures were \$15,703.49, and total assets are \$36,545.99. The assets include a checking account (\$11,122.28), a money market account (\$12,070.64), Dominion Resources (\$8,678.00), and a Certificate of Deposit (\$5,056.50).

Leadership Succession—Presentation of Slate of Officers for 2008-09

Linda Hulton reported on nominees of officers for the Leadership Succession Committee Chair, Jeanne Pitsenberger.

Even Years		Odd Years	
Position	Name	Position	Name
President	Linda Hulton (08-10)	VP/JMU	Kathy Floyd (07-09)
President Elect	Donna Trimm (08-10) (as President-10-12)	Newsletter	Susan Brooks (07-09)
VP/Community	Julie Pierantoni (08-10)	Leadership Succession	TBA
VP/EMU	Tammy Kiser (08-10)		
Faculty Counselor/EMU	Laura Yoder (08-10)		
Secretary	Cindy Rubenstein (08-10)		
Treasurer	Jeanne Pitsenberger (08-10)		

Professional Development Day

Nena Patterson reported a successful day. Ann Hershberger had sent a document that couldn’t be opened at this time. The Professional Development Day total catering cost was \$2,065, which was less than last year. Attendees were around 300 with JMU students as 187 and EMU students as 76. The evaluations from the event have not been seen. They were taken to Anita for tabulation. CEU forms still

need to be mailed out, which will be done this next week. The luncheon had pros and cons responses. Biggest comment was to decide what the purpose of the day is as fundraiser or offering educational purposes to the community. For tax purposes it is an educational event not a money raiser. Only about 50 non students attended, which demonstrated the need to find a mechanism to attract other community people. Suggestions to meet the community nurse's needs included: must show brochure with more details about the sessions on it, have a clinical tract and research tract was a suggestion by Arlene Weins, make a needs survey of what nurses want in the community (suggested by Kathy Floyd), and to have a post-card of SAVE THE DATE sent to community nurses. Students did like their lunch speaker and the topic that met their needs. Kathy Floyd said she would be sending a gift to the speaker for her presentation to the students. Nena Patterson mentioned that come October 2008 the date for the 2010 Professional Day must be set and request for rooms at the festival center must be started. That even if we chose the date and were first come to ask for the rooms or had a history of having those rooms and dates, we could still be bumped if a larger organization on campus wanted the space. March is when 2009 Professional Development Day is because we were bumped by another organization on campus.

October 8 will be the recruitment fair, which is a money maker for Pi Mu. Claudia O'Neill and Carroll Ward will be in charge of the recruitment fair planning.

Transition of New Officers and Administrative Duties

Linda Hulton reported that Judy Mathews must go into the STTI data base and manually let them know who the new leaders are. Also, an administration assistant is paid \$250.00 twice/year to mail out the agendas and keep the members list for Pi Mu. It was suggested this individual receive a raise since there had been no change in their pay for several years. Donna Trimm made the motion to raise income to \$500.00 twice/year and that we should develop a job description for the administration assistant. Claudia O'Neil amended the motion to \$250 three times/year for a total of \$750/year. The motion was passed. Linda Hulton will ask Christy Comer to be our administration assistant.

Archives Update

Donna Trimm will organize the materials at JMU over the summer. It was also suggested that the secretary be responsible for the Pi Mu web site with keeping it updated.

Governance Committee Report

According to the bylaws, the president, the two faculty counselors, and the treasurer make up the Governance Committee. The bylaws on the Pi Mu web site are not updated. This committee must make the updated changes and update them in compliance with the new STTI bylaws language from the fall STTI convention.

STTI Leadership conference: Indianapolis, Sept 25-27, 2008

Linda Hulton asked for those interested to attend preferably two others in addition to herself.

Newsletter Interest

Linda Hulton forwarded Susan Brooks request for those interested in the newsletter. The question was asked, how many had received it? It was suggested that the newsletter be put on the Pi Mu web site for members to read. All were reminded that a blurb should be sent via e-mail to the membership to look at the web site.

New Business

Date set for Pi Mu retreat Day. Retreat Day will be July 22nd a Tuesday, to meet at Linda Hulton's home. Former and new leadership are invited to attend. It will begin at 9AM. The retreat includes a review of the past year's events and setting up the new 2008-2009 calendar and organizing the committees for the year. It is also a sharing time with good food to eat. Arlene Weins stated she will get the chapel at EMU set up for fall and spring inductions.

Linda passed out purple African violets as gifts to the leadership for jobs well done.

Adjourned at 0740.

Submitted by Donna Trimm, Secretary, Pi Mu at Large Chapter