

Sigma Theta Tau  
Pi Mu Chapter at Large Board Meeting  
July 18, 2006  
Judy Matthew's home

Board members attending: Judy Matthews, President; Claudia O'Neill, JMU Eligibility; Linda Hulton, Leadership Succession; Nena Patterson, VP- JMU; Sandy Kreider, Treasurer; and Carroll Ward, Secretary.

OLD BUSINESS:

**Committee Officer Annual Reports:** Written annual reports are to be submitted when available for the archives located at JMU.

*President:* Members in attendance assisted Judy with completion of the chapter annual report form which is due to Nationals by August 1, 2006.

*Governance:* Claudia reviewed Pi Mu addendums to the bylaws that were required to adhere to National bylaws.

1. The officers of this chapter shall be: president, two vice presidents (one representing each university), secretary, treasurer, and two faculty counselors (one from each university). The elected directors of this chapter shall be: a third VP representing the community, leadership succession chair, and two directors of nominations.
2. The president shall be the executive officer and shall administer all business of the Society as provided for by the bylaws. The president serves as chief representative of the chapter in inter-chapter activities, and shall be an ex-officio member of all committees except Leadership Succession. One VP designated by the Board of Directors shall perform the duties of the president in the president's absence.
3. There shall be two official delegates to represent the chapter at the House of Delegates of the Society. If the chapter is represented by only one delegate, that delegate shall have two votes. A delegate is required to be an active member of this chapter. The term of the delegates shall be from the opening of convention for which the delegate is selected to serve until the opening of the next convention.
4. Chapter delegates may vote electronically on chapter charter applications.
5. Terms of office are staggered so that officers, directors, and Governance and Leadership Succession Committee members do not end their terms at the same time. (Specifics are included in the official addendum to the Pi Mu bylaws as submitted to Claudia.
6. The standing committees shall be: Governance, Leadership Succession, and Program Committees.
7. The Program Committee shall develop and present an annual meeting promoting topics of interest to chapter members including nursing scholarship, nursing leadership, and nursing practice. The Program Committee shall consist of three elected members, and shall be chaired by one of the VPs.

*Finance:* Sandy reviewed the Finance Committee Meeting minutes and the proposed 2006-07 budget. (See attached)

NEW BUSINESS:

**Budget approval for 2006-07:** After discussion about specific changes & justification of those changes, the 2006-07 budget was approved by the Board. Changes include increasing the amount allocated for travel to Chapter Leadership Academy & bi-annual Conference; decreasing general office supply budget; and adding cost of audit.

**Calendar for 2006-07:** See attached calendar for meeting and program dates.

**Program Plans:**

1. *Induction:* Ann Herschberger will be the EMU contact person for this program to be held at EMU on Oct 26. Invitations will be sent out electronically and earlier this year by Claudia. Possible theme suggested was Mentorship, as a way of introducing Pi Mu's new mentorship program. (Claudia-Elig, Ann- EMU VP, & Michelle Wood- Faculty Counselor EMU are Induction committee members.)
2. *Scholarship Day:* Brainstorming regarding this program included: inviting a "Magnet status" (benefits for nurses, patients, & hospitals) speaker and checking the STTI Speakers Bureau listings for potential speaker. It was reported that Laura Yoder will be attending the Sept Board meeting & discuss the possibility of Pi Mu working with VNA on a joint program. It was recommended that a representative from VNA serve on the Program Committee.
3. *Recruitment Fair:* Carroll volunteered to help Denise Gochenour with this event to be held at JMU on Oct.11. It was suggested to tally up number of students attending, Pi Mu members assisting, etc.

**Newsletter:** Discussion regarding how Pi Mu should disseminate the newsletter, either e-mail or mailing, or both. Judy has been submitted our minutes through the National STTI site this year. Judy is recording the names of those who's e-mails are undeliverable and Pi Mu will then attempt to reach the members by mail or phone.

**Chapter Goals for 2006-07:**

- *Mentorship:* Terry Humphries has a list of interested mentors and Claudia will be working on getting the application forms online. Board interested in having Mentorship Program introduced somehow at the Fall Induction. Potential mentors could be invited to the Induction Ceremony.
- *STTI Strategic Directions:* Evidenced-based nursing very important to STTI. Pi Mu supports research & evidenced-based nursing by offering a \$500 Founders Award for Contributions in Nursing Scholarship.
- *Chapter Key Awards:* These are awarded at STTI biannual conference and Vicky Martin had expressed interest in having Pi Mu pursue this award for our chapter by putting together a portfolio for our chapter.
- *Updating Pi Mu Website:* Claudia met with the JMU Creative Services person who will assist with overhauling and updating our website.

**Next Board Meeting:** The next Board Meeting will be held on Sept. 19, 2006 at AMC, 2<sup>nd</sup> floor of the hospital in Conference Rm C at 6:30pm

Carroll Ward  
Secretary  
Pi Mu at Large Chapter