

Sigma Theta Tau
Pi Mu Chapter at Large Board Meeting
May 15, 2007
Blue Ridge Hall Room 325

Attendance: Judy Matthews, Donna Trimm, Nena Patterson, Claudia O'Neil, Sandy Kreider, and Linda Hulton.

Meeting called to order at 6:40PM by Judy Matthews.

Welcome by Judy Matthews. Minutes from March 20, 2007 were reviewed and accepted.

New Business

Slate presentation: Linda Hulton submitted nominations for Pi Mu Board Members for 2007-2008. They are as follows:

President	Judy Matthews (1year term)
President-Elect	Linda Hulton
VP from JMU	Nena Patterson (1year term)
VP-Elect from JMU	Kathy Floyd
VP from EMU	Ann Hershberger
Eligibility Chair from EMU	Laura Yoder
Eligibility Chair from JMU	Karen Jagiello
Leadership Succession	Jeanne Pitsenberger (chair)

The discussion followed regarding three new board member positions as mentor roles for the elected President, VP from JMU and VP from EMU. The president-elect is mentored by the president and is a role already in the by-laws. The VP positions will have VP elect positions added to serve in a similar fashion. Ann Hershberger has expressed interest in serving as the VP from EMU, but will need to be contacted for final acceptance. Adjustments will need to be made to insure that officer terms are staggered and do not expire in the same year. Board approved all officers as presented in the slate.

The board discussed the inclusion of additional members on committees and there have been several members that have expressed interest.

Awards Committee	Julie Strunk (chair), Patra Reed, Jan Butcher
Member Involvement	Dana Breeding
Still Deciding	Laura Quass, Susan Brooks

Old Business

Governance Committee: Claudia O'Neil reported that the Bylaws would be reviewed to add these new officer positions.

Treasurers Report/Finance Report: Sandy Kreider reported that Arlene Wiens and Susan Conaty-Buck met to do an internal audit in the fall. Susan is still in the process of doing her part. Arlene will complete her review, with Sandy, as soon as the financial records are returned. Lawrence Yoder completed the external review for the year 2005 to 2006.

This coming November 2007, the certificate of deposit comes due for renewal. The checking account currently holds \$24, 268.62, Money Market Account \$10, 312.27, and Certificate of Deposit has \$6, 648.24 for a total of \$41, 229.13.

Sandy Kreider submitted next year's recommended budget with the finance committee's comments. Over budgeted expenses were incurred in the Governance committee due to the one hundred honor cords purchased. However, we will not need to buy cords for several years now. The finance committee wants to avoid late fees, which could be prevented with quarterly meetings. Awards expenditures were \$1,800 instead of the budgeted \$1,200. This was due to giving \$500.00 for The Vida Huber Spirit of Nursing Award this year and all monetary rewards were given. It was moved and accepted to raise the Awards budget to \$1,800 for this next year.

It was noted that the sale of the Nursing Kits was a major income source. However, the income was down in this financial year. Claudia O'Neil stated this was staggered student enrollment at JMU and missed selling these items to the January class. She offered to continue working on these fund-raising activities. It was suggested the Professional Development Day would be the ideal time to raffle off the three Cardio III stethoscopes since the Raffles to the student body had not generated much interest. The last concern with the new budget was the \$1,000 assigned to send two people to the Sigma Theta Tau convention as inadequate. \$2,000 was more appropriate. However, this year the convention will be held in Baltimore, Maryland, canceling the need for airline tickets while making it easier to send more representatives.

Professional Development Day: Nena Patterson reported that the income for the event was \$6,545 with expenditures of \$6,568 leaving a negative balance of \$23.00. There were only seven exhibitors. Arlene Wiens, representing Virginia Nurses' Association, was unable to procure any pharmaceutical exhibitors. Recruiting exhibitors did not want to come due to the timing of the event in late April when the seniors are already graduating with jobs and the juniors already have their externships planned for the summer. The keynote speaker funded some of his own expenses and the luncheon speaker's expenses were paid by her university or the conference loss would have been greater. The food cost was responsible for much of the money was lost. Lunches were \$6.99 and the students were charged 10.00 for the meal, but the snacks were not covered. The seminar evaluations complained of the lack of healthy snacks and crowded conditions. It was suggested adding fruit to breakfast. Nena stated the menu choices are regulated by JMU's food services and outside vendors could not be used. It was suggested to explore availability of

other sites that would provide more space and the ability to obtain food from outside sources.

320 people attended. We went up in numbers because of the number of students that JMU is now admitting to their program. A designated VNA representative should sit on the program committee for Professional Development Day to provide better planning and coordination between Pi Mu and VNA. Registration set-up was a success. Evaluation of the event centered mostly on complaints of student behaviors during the meetings, such as talking, text messaging, looking at magazines, and making noise in general. Students at JMU have been instructed on professional behavior and dress. How to address this was discussed, with no remedies at this time. Having the posters set up in the hall would be a better use of space, make judging easier and provide, better lighting in the hall. It was also suggested to have students serve on the program committee.

Awards: Linda Hulton said using the web surveyor for nominations was a good idea. There were multiple nominations. However, as stated before the awards presented were over the budgeted amount, but was done so with the approval of the board. This was the 1st year all awards were presented.

NEW BUSINESS

Annual reports: Judy Matthews stated annual reports for the chapter are due to STTI headquarters in August. She will complete the general report and Sandy Kreider will complete the financial portion.

Other Business: Sandy Kreider stated we received alumni contributions from the following donors: They were Janene Good, Claudia O'Neill, and Karen Wilson. Their contributions will be acknowledged with thanks in an official way.

Calendar: Next meeting is June 19 at Judy Matthews home. Judy will invite the past board and new officers as well s committee members to attend the annual retreat at her home on June 19 at 3PM. Directions are as follows:

From Harrisonburg: Interstate 81 south to Exit 227. Turn left onto Rt 612. Go a very short distance (just past the waffle house) and turn right onto Indian Mound Road. Turn left on 2nd road to left Pleasant Grove Road, brick house ½ mile on right in front of blue and white barn. Come up driveway by mailbox.

From Staunton: 81 North to exit 225, turn right on route 262 to top of hill where it becomes route 254. Go to 1st crossroad; turn right on Pleasant Grove Road, ½ mile on right, brick house. Come up driveway by mailbox.

This meeting was then adjourned at 7:35.

Submitted by Donna Trimm, Secretary, Pi Mu at Large Chapter