

Sigma Theta Tau  
Pi Mu Chapter at Large Chapter Meeting  
September 11, 2008  
Blue Ridge Hall, Room 333

**Attendance:** Linda Hulton, Donna Trimm, Kathy Floyd, Karen Jagiello, Julie Pierantoni, Tammy Kiser, Susan Brooks, Polly Arey, Whitney Hinshaw, Michelle Michael, Alicia Martin, Amber Showalter, Renee Lehman, Lindsay Kisamore, Ruth Ellen Dandward, Lauren Byler, Rosanna Coblenz, Eliza Barnhart, Rachael Clemmer, Keri Boshart, Amy Layman, Michelle Yoder, Monica Stouffer, Tamara Meyer, Mary Shank, Moriah Steiner, Danielle Thieberger, Lucy Barber, Corrie Stutzman, Julie Varkey, Praisys Samuel

**Meeting called to order at 6:00 pm by Linda Hulton.**

Introductions of those present. Board member contact information circulated for any updates/changes.

**Old Business:**

Retreat minutes reviewed and approved as submitted for Pi Mu Board Retreat, July 2008.

Calendar of events conflict identified. Current scheduled meeting for March 2009 conflicts with JMU Spring Break and the previous week is EMU's Spring Break. March 2009 meeting rescheduled for February 26, 2008 to allow for planning for Professional Development Day.

**New Business**

**Committee Reports:**

**Eligibility Committee:** Reports of eligible students of JMU and EMU circulated for review for approval. JMU graduate students will all be invited as Nurse Leaders. Discussed whether graduate students being invited to join must submit letters of recommendation as listed for nurse leader inductions. This has not been previously required of graduate students in previous years. List of EMU eligible students read by Tammy Kiser. List of JMU eligible students read by Karen Jagiello. Motion made, seconded, and unanimously approved. Karen and Laura will meet to develop a proposal for addressing community nurse leader applications to Pi Mu.

Provided background information regarding inducting nurses from Malta into STTI Pi Mu Chapter at Large as honorary members. Two nurses were chosen in consultation with Malta leaders: Moira Gixti and Rita Borg Xuereb. They have verbally accepted membership.

**Treasurers' Report:** The report was provided by Jeanne and given by Linda. Online banking has been set up with Wachovia Securities which is working well. The financial records sent to Lawrence Yoder on August 18<sup>th</sup> for biannual financial review. A debit card for the Pi Mu account has been secured and given to Linda Hulton. The Quicken accounts are set up with a flash drive backup. Deposits are being made and checks

written as needed. Accounts are strong although stocks/bonds continue to lose money. A reminder was given by Linda that all expenses must be submitted with an expense voucher for financial accounting.

**Program Committee:** The committee met today and discussed fall induction. Generally induction ceremony plans for about 60 people. Dr. Sandra Buttiegieg from Malta, visiting JMU professor, will be the speaker. Professional Development Day is March 30<sup>th</sup> with an emphasis to engage community nurses and students. The committee seeks student involvement from JMU and EMU for planning. A suggestion was made to consider including a workshop (hands on writing/project development) to engage community/RMH nurses. Committee solicits recommendations for speakers for PDD.

**Recruitment Fair Report:** The recruitment fair is scheduled for Wednesday October 8, 2008 in the JMU Ballroom. It has also been opened up to Dept. of Kinesiology and Dept. of Health Sciences. There are 17 employers who have committed. Invitations have been sent to 200+ recruiters. Opportunities for students at the fair include student check-in, assist recruiters setting up, display takedown, and clean up.

**Goverance/By-laws Committee update deferred until 10/2008 meeting.**

**Awards Committee:** Karen and Laura will elicit applications for student award. Application will be web-based.

**Newsletter Update:** Monthly updates placed on Pi Mu website with email triggers sent to members. Some board members discussed not receiving email triggers. Reviewed strategies to check for email filters. Local newsletters are also imbedded in the STTI newsletters. Donna Trimm suggested adding a “Students Highlights” to the newsletter for student submissions. Karen discussed the need to upload pictures to the website by setting up a “Flickr” account. Susan says she will upload pictures to the website.

**Confirmation of Committee Memberships:** Linda reviewed current members on Pi Mu committees. Linda requested student involvement on committees, particularly the Program Committee.

**Hospital Liaisons:** Margaret Bagnardi will be liaison with RMH and Patra Reed will be the liaison for AMC. These liaisons will facilitate relationships and collaboration with nurses in these hospitals.

Meeting adjourned at 7:15pm by Linda Hulton.

Submitted by Cindy Rubenstein, Secretary, Pi Mu at Large Chapter